



IN THE BUSINESS OF YOUR SUCCESS<sup>SM</sup>



## ADP Workforce Now<sup>®</sup>

ADP Workforce Now redefines workforce management with the needs of mid- to large-sized organizations in mind. Bringing mission-critical functions together, ADP has created a unified SaaS solution that eliminates redundancies and reduces errors while making employee and manager self-service a reality. Best of all, it delivers a user interface and experience that is friendly, intuitive and consistent.

**HR. Payroll. Benefits.**

“...our HR department is no longer a call centre. Now we can apply our professional knowledge to bigger issues that require our special expertise ... Overall, Workforce Now gives us the tools to save time and money like never before.”



From HR, payroll and time & attendance to recruitment and performance management, ADP Workforce Now delivers a single-source solution with robust cloud-based technology capabilities unique to the Canadian market. With one unified solution from a trusted partner, you can eliminate the financial and technical challenges of integrating applications while removing the need to manage multiple points of accountability. Count on ADP Workforce Now for everything you need to acquire, develop and retain talent and drive organizational effectiveness.

**ADP Workforce Now capabilities include:**

HR	Time & Attendance	Payroll	Recruitment	Performance
<ul style="list-style-type: none"> <li>• HR Administration               <ul style="list-style-type: none"> <li>- Salary structures and pay grades</li> <li>- Emergency contacts</li> <li>- Company Property</li> <li>- Organization charts</li> <li>- Employee Directory</li> </ul> </li> <li>• Paid time-off</li> <li>• HR Self-Service</li> <li>• Communications Portal/Policy Acknowledgement</li> </ul>	<ul style="list-style-type: none"> <li>• Time &amp; Attendance Administration</li> <li>• Absence Management</li> <li>• Employee Self-Service</li> <li>• Data Management</li> <li>• Vacation Tracking</li> </ul>	<ul style="list-style-type: none"> <li>• Payroll Administration</li> <li>• Tax Remittances</li> <li>• Payroll Data Management</li> <li>• Year-End Management</li> <li>• Payroll Fulfillment</li> </ul>	<ul style="list-style-type: none"> <li>• Job postings</li> <li>• Social collaboration tools</li> <li>• Applicant management</li> <li>• Insights and reporting for internal mobility</li> </ul>	<ul style="list-style-type: none"> <li>• Performance reviews</li> <li>• Workforce development</li> <li>• Succession planning</li> <li>• Competency samples</li> <li>• Performance templates</li> <li>• Goal alignment</li> </ul>

## HR

Access, manage and analyze your most sensitive and complex HR information, like salaries and pay grades. You can also improve employee record keeping while empowering employees and managers with an intuitive self-service interface – providing the ability to update contact information and assign company property as well as retain talent aspects like new skills, memberships and certifications.

## Payroll

Pay your employees accurately and on time, every time. When ADP manages your payroll processing and employee payroll tax filing you mitigate compliance risks and save time and money. ADP Workforce Now is always up-to-date with the most current payroll legislation.

## Time & Attendance

Streamline payroll preparation, improve wage and hour compliance, manages absence and vacation tracking and optimize your labour investment – all with ADP's industry-leading time & attendance solution.

## Recruitment

Recruitment tools make managing the applicant-to-employee cycle simple. Manage job postings, applicant tracking, searching, and recruiting with one effective solution.

## Performance Management

Manage talent without purchasing, integrating and learning a separate stand-alone system. Performance Management supplies the necessary data for every employee in one place – company tenure, development path, performance evaluation results and more. A holistic view makes it easier to manage your human capital to your organization's best advantage.

### ADP MOBILE APPLICATION

The ADP Mobile Solutions app makes it easy to stay connected with employees, enhance productivity and attract and retain talent. It can also play a role in driving significant organizational growth.

This powerful app gives your employees self-service access to view their pay statements, company directory, news and even their time sheets and calendars. Now, you can truly leverage the power of your mobile workforce to your competitive advantage.

## One Solution

Everything you need for workforce management in one convenient, comprehensive system.

## One Access Point

At the heart of ADP Workforce Now is a unified technology platform that presents a single, comprehensive user experience with reporting functions that provide you with the tools you need to manage your workforce.

## One Service Experience

ADP Workforce Now provides a seamless client service experience. Whether you are looking for support on HR, payroll, time & attendance, reporting, systems or application issues – knowledgeable representatives are here to answer your questions.



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**1-866-228-9675**  
**adp.ca**

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